**Anna Annaville**

**BA (Hons) Accounting & Finance student seeking 8-12 month placement**

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**Profile**

* Highlight who you are, what you want​ and what you can offer the employer and any relevant skills or achievements (Backed up with examples)
* Make the profile specific and ***not generic***- it should be specific enough that it could only apply to you and not others in the class.
* Highlight to the employer - Yes, ***I can do this job - not just any job, but this one***. Refer back to the job advertisement when writing your profile to ensure it is relevant to the role you are applying for.
* Use the key words or phrases associated with the job you are seeking.
* Think like a recruiter, not like a job-seeker –make it readable in 10-20 seconds and make the employer want to meet you on page1.
* **IT Skills:** IT skills: Word, Excel (Pivot Tables, V Look ups, Macros), Boolean search strings, Social media, Powerpoint, Canva.
* **Availability:** Available to undertake placement from June/September 2023.

**Education**

**2022-Date| NATIONAL COLLEGE OF IRELAND| BA (Hons) Accounting & Finance**

Modules: Management Accounting, Portfolio Analysis, Financial derivatives and Risk management, Governance and Ethics, Introductions to Financial Markets, Mathematics, Quantitative Methods, Financial Accounting, Corporate finance, Company Law and Taxation

1st Year Result: 2:1

**2022|NAME OF YOUR SCHOOL |** Leaving Certificate

**Work Experience**

## 05.20-Date|ANNAVILLE RESTAURANT | Waitress

* Working 2-3 10+ hour shifts within this very busy 40 seat local restaurant which turns tables over 2-3 times an evening.
* Delivering excellent client service as demonstrated by over 10 positive Tripadvisor reviews.
* Greeting guests, explaining menu items and upselling where appropriate.
* Trusted to interview and assist with selecting seasonal staff for the restaurant.
* Induct and train all new part time employees on HACCP procedures, restaurant policies and sales techniques.

**01.20-Date |ANNAVILLES BREWERY|** Brand Ambassador (part time throughout College)

* Representing the brand at off licenses, charity tastings, and other high profile events and festivals.
* Hosting weekly tasting sessions in off-licences & pubs educating consumers about the Annavilles Brewery brand – increasing sales by up to 125% at some locations.
* Promoting the brand and driving sales at festival weekends e.g. Bloom, Craft Beer festival.
* Developed a full knowledge of the products and production processes associated with Annavilles Brewery.

**Hobbies & Interests**

**XXX GAA Club**

* Member of XXX GAA Club for the past 13 years. Currently play for the Senior Ladies football team in Division 2 training 2-3 times a week. Won the xxx in 2021, came 2nd in 2020.

**Farmers Markets**

* Farmer’s market and artisan food enthusiast.

***Fitness***

* Black belt in TaeKwondo
* Keen runner and ran the Dublin Marathon in 2019
* Represented National College of Ireland on the soccer team in 2020 & 2021. Reached the college league final in 2021.

**Travelling**

* Keen traveller and over the last 5 years have travelled to Norway, Italy, Spain, France and the United States.

**REFEREES AVAILABLE UPON REQUEST**

***TIPS:***

* Save the CV with a meaningful name not “my CV” or “final cv” – Could be “Anna Annaville – MSc Cloud – Available August 2023.”

***Get immediate CV Feedback:***

*We have invested in a CV feedback tool for NCI students.* [*Career Set*](https://eur02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fr20.rs6.net%2Ftn.jsp%3Ff%3D001XKXje9LkfFTAou610NL4kTeX9hdK2OKgB17meCq6wgO9wuBTxHzSwiPNyZzIt3HXd6GT3Y-50BTgFbFAWMQFHdOUeWQ9Ildns7OkfrlbVY2baMqudiKzgDRJ10GzyyQs07Pd275X1DMSLeeTOwNl_wqrOanIrSZm0jnnOjCHWzfA-Uf_joPAoTQM56CaTjAsjU22W-dVqUX_y9UaEqhx--SIQ8AyYl67sb0mxOkmrDAEKMg8657-S5hwOJOlNmb8Jn0T-cGxzoEj2oRr0w-PI0CJQSUhtMSjtuc3BO-gsjdG_eLXeCVvP0B_KtabpuYADCjJ_HesATP-e0llULYqq6aXP5JT5VO4_90QFpUrax0dbtYlx9nIPlrEKsEedzKuJ-MegjhWfdS4-iUp1_FBzv3JVBGumLycCQAgLO2y4PaDCaprz07-fd8hIl_bE_jLJHH7x-hn0NyFJSmPA_dryo_kn8zYwvYr5n0hlxvojjAeHWQXR1DCOWml0xJwhW5eO_WZtogc8hGs0ruyeEvqe0o5U1ZHfYaY0KN8rNgIfsuHpDGKgtRtJAC0gHooKj4PqssbORzDbFaVSvtpPPbK9qdIwTPmLABLTFIl01SFVDdMk2b7_yn8Gs5eukbIiZSGmD_eThDPPA74rpv5yNX6RfkoPR-mc1mD57D46L-SQGLOyff61S-9Aw%3D%3D%26c%3DGRcrrI8Q1xlszf8t9HBmV6Z50AMl627KT_rPFl3BZnn4RqU1GmRyag%3D%3D%26ch%3Dq2XLXjeHAdiSXj4LNTdSnRhCm8K7X_AvcgvwJgEJFEefvN7G5WKyUQ%3D%3D&data=04%7C01%7Ccaroline.kennedy%40ncirl.ie%7Caa695ef58887433e3b2a08da02aa63c3%7C6edb49c1bf724eea8b3fa7fd0a25b68c%7C0%7C0%7C637825228801180634%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000&sdata=9zpV6AOb2v3ujeAqmbDN7mV%2Bropbgs%2FCdkGelUo%2FNIA%3D&reserved=0) *uses AI to assess your CV and gives you immediate feedback to help you improve it and on targeting it to specific roles. Upload your CV in PDF the platform will score your CV and give you targeted suggestions to help you improve it.*

* *Log in to CareerSet using your NCI student email address.* [*https://careerset.com/account-login.php*](https://careerset.com/account-login.php)
* *You will receive an authenticator link via email and clicking on this link will log you in for one session.*
* *Upload a PDF of your CV to the platform.*
* *Within 30 seconds you will receive individual feedback on the left hand side of the screen.*
* *This CV feedback tool is very useful for evaluating the impact of your sentences.*